Carling & Samuel's Wedding in Croatia - See Here

MANAGING YOUR DESTINATION WEDDING LEGAL PAPERWORK

The fully customisable Destination Wedding Document Checklist & Tracker is designed to help you manage the timing & submission of legal documents required for a wedding abroad, from early planning through to post-wedding paperwork.

Use it to plan the correct order for obtaining, translating, legalising & submitting documents while tracking deadlines & validity periods. As requirements vary by destination & personal circumstances, only complete the sections relevant to your situation, & follow destination-specific guidance & official advice to stay organised, avoid last-minute issues & plan with confidence.

Note: If you are a UK citizen or an Italian citizen living in the UK and planning to get married in Italy, we recommend using ***Wed In Italy Docs.*** They support couples in understanding, preparing and submitting the correct legal documentation, helping to reduce stress, avoid delays and ensure that the ceremony is legally valid and properly registered.

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HOW TO USE

You don't need to use every checklist or tracker included. Requirements vary by destination and personal circumstances, so simply use the sections that apply to your wedding.

This toolkit is designed to support you, not overwhelm you, giving you the flexibility to track only what you need, when you need it.

STEP 1: CONFIRM YOUR LEGAL REQUIREMENTS

Start by reviewing the destination-specific legal guidance. Identify which documents are required for your chosen country.

STEP 2: CUSTOMISE YOUR TRACKER

Delete, hide or ignore any documents or sections that do not apply to your situation. Add notes where requirements differ based on nationality, residency or marital status.

STEP 3: TRACK APPLICATIONS & DEADLINES

Use the tracker to record:

- Application & issue dates
- Apostille, translation & leaglisation requirements
- Expiry & validity periods
- Submission deadlines

This helps you avoid common issues such as expired documents or missed timelines.

STEP 4: PREPARE FOR IN-COUNTRY REQUIREMENTS

Many destinations require appointments, interviews or minimum residency periods. Use the appointments & in-country sections to stay organised & prepared.

STEP 5: MANAGE POST-WEDDING DOCUMENTS

After your wedding, there may still be paperwork to complete, including marriage certificates, apostilles & translations. The post-wedding section ensures nothing is overlooked.

IMPORTANT: Always confirm legal requirements with official authorities, as regulations can change.

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SECTION 1: COUPLE & WEDDING DETAILS

	PARTNER 1	PARTNER 2
Name		
Nationality		
Country of Residence		
Country & Region of Wedding		
Wedding Type (Civil / Religious)		
Wedding Date		
Local Wedding Authority / Registry Office		
Wedding Planner / Coordinator (if applicable)		

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SECTION 2: MASTER LEGAL DOCUMENT - TRACKER

HOW TO USE THIS TRACKER

- Note all documents required for the destination wedding.
- Mark whether originals, translations, apostilles, or legalisation are needed, along with key dates, validity periods & submission status.
- Keep all originals & copies together once marked as Final Document Set

PARTNER 1	Required (Yes/No)	Origina / Copy	Translation Required	Apostille / Legalisation	Issuing Authority	Application Date	Received (Yes/No)	Expiry / Validity Date	Submitted (Yes/No)	NOTES
Valid Passport with 6 months validity / ID										
Full Long Form Birth Certificate										
Certificate of No Impediment CNI (or equivalent)										
Sworn Affidavit / Declaration of Single Status (if applicable)										
Proof of Marital Status										
Divorce Decree (if applicable)										
Death Certificate & Previous Marriage Certificate (if widowed)										
Deed Poll Certificate (if name was legally changed)										
Religious Documentation (if applicable)										
Blood Test / Medical Results (if required)										
Proof of Residency										
Witness Identification Information (if required)										
Local Registry Forms										
Embassy / Consulate Documents										
Passport-sized Photos (recent)										
Other										

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SECTION 2: MASTER LEGAL DOCUMENT - TRACKER

HOW TO USE THIS TRACKER

- Note all documents required for the destination wedding.
- Mark whether originals, translations, apostilles, or legalisation are needed, along with key dates, validity periods & submission status.
- Keep all originals & copies together once marked as Final Document Set

PARTNER 2	Required (Yes/No)	Origina / Copy	Translation Required	Apostille / Legalisation	Issuing Authority	Application Date	Received (Yes/No)	Expiry / Validity Date	Submitted (Yes/No)	NOTES
Valid Passport with 6 months validity / ID										
Full Long Form Birth Certificate										
Certificate of No Impediment CNI (or equivalent)										
Sworn Affidavit / Declaration of Single Status (if applicable)										
Proof of Marital Status										
Divorce Decree (if applicable)										
Death Certificate & Previous Marriage Certificate (if widowed)										
Deed Poll Certificate (if name was legally changed)										
Religious Documentation (if applicable)										
Blood Test / Medical Results (if required)										
Proof of Residency										
Witness Identification Information (if required)										
Local Registry Forms										
Embassy / Consulate Documents										
Other										

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SECTION 2: MASTER LEGAL DOCUMENT - CHECKLIST

Know the correct order & timing for submitting your documents when planning a destination wedding. It's crucial to track deadlines, as many documents, like the Certificate of No Impediment (CNI), have limited validity (often 3 months). Submitting paperwork too early or too late can lead to delays, complications, or the need to resubmit documents. Staying organised ensures everything is submitted correctly & on time, avoiding unnecessary stress.

PARTNER 1	PARTNER 2

PASSPORT

☐ Passport - With 6 months validity.	☐ Passport - With 6 months validity.
☐ Name on Passport matches name on Birth Certificate.	☐ Name on Passport matches name on Birth Certificate.

BIRTH CERTIFICATE

☐ Full Long Form Birth Certificate - Parents names are fully stated.	☐ Full Long Form Birth Certificate - Parents names are fully stated.
☐ Name on Birth Certificate matches name on Passport.	☐ Name on Birth Certificate matches name on Passport.

NOTES

PROOF OF RESIDENCY

☐ Acceptable form of proof of address.	☐ Acceptable form of proof of address.

CERTIFICATE OF NO IMPEDIMENT OR EQUIVALENT

☐ Allow sufficient time for the CNI, or equivalent document, to be issued & ensure it remains valid for the jurisdiction where the marriage will take place.	☐ Allow sufficient time for the CNI, or equivalent document, to be issued & ensure it remains valid for the jurisdiction where the marriage will take place.
☐ Name on CNI (or equivalent) matches all other documents.	☐ Name on CNI (or equivalent) matches all other documents.
☐ Noted the country, city & full address where the wedding will take place,	☐ Noted the country, city & full address where the wedding will take place.

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PARTNER 1	PARTNER 2

ADDITIONAL DOCUMENTS(IF REQUIRED)

☐ Divorce Decree Absolute (if previously married)	☐ Divorce Decree Absolute (if previously married)
☐ Deed Poll Certificate (if name was legally changed)	☐ Deed Poll Certificate (if name was legally changed)
☐ Adoption certificate (if applicable)	☐ Adoption certificate (if applicable)
☐ Death Certificate & Previous Marriage Certificate (if widowed)	☐ Death Certificate & Previous Marriage Certificate (if widowed)
☐ Recent Passport Photos (if required)	☐ Recent Passport Photos (if required)
☐ Other	☐ Other

NOTES

LEGALISATION / TRANSLATION

Depending on the country you are getting married in & your nationality, documentation (excluding your passport) may require legalisation (apostille) & then translation.

PARTNER 1	PARTNER 2
☐ Full length Birth Certificate	☐ Full length Birth Certificate
☐ Certificate of No Impediment (or equivalent Proof of Single Status)	☐ Certificate of No Impediment (or equivalent Proof of Single Status)
☐ Divorce Decree Absolute	☐ Divorce Decree Absolute
☐ Adoption Certificate	☐ Adoption Certificate
☐ Spouse Death Certificate & Previous Marriage Certificate	☐ Spouse Death Certificate & Previous Marriage Certificate
☐ Deed Poll Certificate	☐ Deed Poll Certificate
☐ Other	☐ Other

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SECTION 3: LEGALISATION & TRANSLATION TRACKER

IMPORTANT NOTE

Step 1: Obtain the **apostille** (if required)
Apply for the apostille in the country where the document was issued.

Step 2: Arrange **translation** (if required)
Have the apostilled document translated into the required language by a certified or sworn translator accepted by the destination country. Translation may be completed in either the home country or the destination country, depending on local rules.

Step 3: Legalisation (if required)
After translation, some countries require documents to be legalised by a local authority or consulate.

PARTNER 1	Full Long Form Birth Certificate	Certificate of No Impediment CNI (or equivalent)	Sworn Affidavit / Declaration of Single Status (if applicable)	Proof of Marital Status	Divorce Decree (if applicable)	Death Certificate & Previous Marriage Certificate (if widowed)	Deed Poll Certificate (if name was legally changed	Other
Apostille Required								
Apostille Applied								
Apostille Received								
Translation Required								
Translator Details								
Date Sent For Translation								
Translation Received								
Legalisation Requied								
Legalisation Completed								
NOTES								

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SECTION 3: LEGALISATION & TRANSLATION TRACKER

IMPORTANT NOTE

Step 1: Obtain the **apostille** (if required)
Apply for the apostille in the country where the document was issued.

Step 2: Arrange **translation** (if required)
Have the apostilled document translated into the required language by a certified or sworn translator accepted by the destination country. Translation may be completed in either the home country or the destination country, depending on local rules.

Step 3: Legalisation (if required)
After translation, some countries require documents to be legalised by a local authority or consulate.

PARTNER 2	Full Long Form Birth Certificate	Certificate of No Impediment CNI (or equivalent)	Sworn Affidavit / Declaration of Single Status (if applicable)	Proof of Marital Status	Divorce Decree (if applicable)	Death Certificate & Previous Marriage Certificate (if widowed)	Deed Poll Certificate (if name was legally changed	Other
Apostille Required								
Apostille Applied								
Apostille Received								
Translation Required								
Translator Details								
Date Sent For Translation								
Translation Received								
Legalisation Requied								
Legalisation Completed								
NOTES								

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SECTION 4: APPOINTMENTS & IN-COUNTRY REQUIREMENTS

	Location	Date	Booked	Completed	NOTES
Embassy / Consulate Appointment					
Registry Office Appointment					
Minimum Residency Period					
Final Document Submission					
Pre-Wedding Interview					

SECTION 5: SUBMISSION & CONFIRMATION CHECKLIST

	Deadline	Completed	Confirmation	Received	NOTES
Confirm Legal Requirements					
Submit Initial Paperwork					
Submit Final Documents					
Marriage Approval Granted					
Marriage Certificate Issued					

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SECTION 6: POST-WEDDING DOCUMENTATION

	Required	Applied For	Received	NOTES
Marriage Certificate				
Apostilled Marriage Certificate				
Translated Marriage Certificate				
Registration with Home Authority (if required)				
Name Change Applications				

IMPORTANT NOTES & GUIDANCE

- Legal requirements vary by destination and nationality and can change at short notice
- Some documents must be issued within a strict timeframe before the wedding date
- Always verify requirements with official authorities or your wedding coordinator
- Keep digital and physical copies of all documents

FINAL STEPS & CONFIRMATION

You are now in control of the legal side of your wedding abroad.
This tracker has been designed to give you clarity, structure & confidence throughout the paperwork process – from the early planning stages right through to post-wedding documentation.

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ADDITIONAL RESOURCES

OVERVIEW OF GENERAL LEGAL DOCUMENTATION & REQUIREMENTS

For a complete overview of legal requirements & documentation, including how to obtain a CNI, affidavit of single status, apostilles, translations, timelines, proof of entry & more,.

VISIT: Wedding Abroad Documentation
https://weddingsabroadguide.com/wedding-abroad-documentation.html

WEDDING ABROAD PLANNING TOOLS

Destination wedding planning tools, checklists & guides – including planning checklist & budgeting resources – to help you stay organised from planning through to post-wedding.

VISIT: Wedding Abroad Planning Tools
https://weddingsabroadguide.com/destination-wedding-planning-tools.html

FULL WEDDING ABROAD TOOL KIT

Upgrade to the Full Wedding Abroad Tool Kit for 30+ planning checklists, spreadsheets, & templates.

VISIT: Complete Wedding Abroad Tool Kit
https://weddingsabroadguide.mykajabi.com/wedding-abroad-planning-tool-kit

WEDDING ABROAD PLANNING CLUB

Unlock ongoing support, exclusive tools & premium updates with the Wedding Abroad Planning Club.

VISIT: Wedding Abroad Planning Club
https://weddingsabroadguide.mykajabi.com/wedding-abroad-planning-club

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